



ASSOCIATION
FOR BEHAVIORAL
HEALTHCARE

ABH Organizational Membership Application

An ABH Organizational Member is defined as a non-profit or for-profit corporation which operates mental health and/or addiction treatment programs independently or in conjunction with one or more legally-related or affiliated corporations within Massachusetts. Organizational Members must support the community mental health and addiction treatment focus within ABH's mission and abide by such standards for performance in management, service delivery, and collaboration with other members as may be established by ABH. All Organizational Members have equal voting rights and privileges.

Name of Organization: _____

Address: _____

ABH Liaison

Please identify the person to whom all ABH mailings should be sent and who will be the **official voting representative** of the agency at all ABH meetings.

Liaison: _____

Address: _____

City, State, Zip: _____

Telephone: _____ **Fax:** _____

Email Address: _____

Billing Contact Person: _____

Address: _____

City, State, Zip: _____

Telephone: _____ **Fax:** _____

Email Address: _____

Board of Directors, Name of President or Chairman: _____

Home Address: _____

City, State, Zip: _____ **Home Phone:** _____

Work Telephone: _____ **Work Email Address:** _____

ABH Membership Criteria

An organization meeting the following criteria may be considered for membership, unless waived.

Please Select Y for yes or N for no.

- Y N Organization is a private non-profit corporation** organized under Chapter 180 of the Massachusetts General laws and exempt from federal income tax under Section 501(C)(3)(4)(5)(6) of the Internal Revenue Code as amended.

Federal Tax Exempt Number: _____

OR

- Y N Organization is a for-profit corporation** that operates under Chapter 156B of the Massachusetts General Laws. **Federal Tax Number:** _____

AND

- Y N** Provide mental health and/or addiction treatment services primarily within Massachusetts.

- Y N** Receive substantial support through grant, funding, or contract from federal or state mental health and/or substance abuse authority and/or Medicaid?

Mental Health Services

- Y N** Provides mental health services including one or more of the following:

Please place a checkmark or X by all types of services provided:

___ 24/7 emergency/crisis services

___ Pre-screening for patients being considered for admission to state mental health facilities

___ Ambulatory services, including outpatient, family stabilization, community support rehabilitation, crisis intervention, and consultation/education services

___ Day treatment or other partial hospitalization service

___ Aftercare/case management services for children and/or adults who in the past have been or who currently are at high risk for becoming hospitalized, or who are otherwise severely emotionally disturbed or mentally ill

___ Crisis intervention and management

___ Psychosocial and educational/vocational rehabilitation

___ Consultation and education

___ Residential services

Addiction Treatment Services

Y N Provides addiction services including one or more of the following:

Please place a checkmark or X by all types of services provided"

- ☐ Detoxification and acute treatment services
 - ☐ Residential rehabilitation services
 - ☐ Ambulatory addiction services, including:
 - ☐ Individual, family, group and collateral counseling
 - ☐ Driver alcohol education (DAE) services (1st, 2nd offender & aftercare)
 - ☐ Compulsive gambling services
 - ☐ Outreach and psycho-education services
 - ☐ Criminal justice collaborative services (adult and juvenile)
 - ☐ Methadone treatment services
 - ☐ Primary and secondary prevention services
 - ☐ Day treatment, e.g., Structured Outpatient Addiction Program, Intensive Outpatient, etc.
 - ☐ Youth intervention services
 - ☐ Enhanced services to pregnant and parenting women
 - ☐ Family addiction shelter services
 - ☐ Supportive and sober housing services
 - ☐ Other: identify
-

Y N Demonstrates that it supports the community mental health and addiction treatment focus within ABH's mission.

Y N Abide by such standards for performance in management, service delivery, and collaboration with other members of ABH as ABH may establish.

MEMBERSHIP DUES CALCULATION and POLICY

According to ABH Dues Policy adopted May 10, 2022 and effective July 1, 2022, membership dues are based on mental health and addiction treatment projected revenues for the year plus a small surcharge on all EOHHS non-mental health and addiction treatment projected revenues. Members are asked to update their revenues once each year in the month of July. The ABH fiscal year is July 1 through June 30. Annual dues are prorated based on the start of membership.

The Dues Policy is designed to spread the cost of supporting ABH operations equitably across the membership base. There are three dues principles:

- 1. Assessment of mental health and addiction treatment revenues:** The main principle is that 90 percent of the total ABH, Inc. FY 2023 dues revenue will derive from member mental health and addiction treatment revenue sources including Medicaid, Medicare, all third party revenue including from private insurance, grants and EOHHS mental health and addiction treatment contracts. This assessment is applied to all corporate affiliations or legally related corporations. The percentage for FY 2023 is .001890.
- 2. Limited assessment of some other revenues:** The second principle is more limited in scope in that 10 percent of dues revenue will be derived from EOHHS state contract revenues that are not mental health and addiction treatment contract revenues. EOHHS agencies include Departments of Elder Affairs, Developmental Services, Public Health (other than Bureau of Substance Abuse Services), Children and Families, Transitional Assistance, Veterans' Services, Youth Services, Massachusetts Commissions for the Blind, Deaf and Hard of Hearing, Rehabilitation Commission, Office for Refugees and Immigrants, Soldiers' Homes in Chelsea and Holyoke. This small assessment is in recognition of the enormous contribution that ABH, Inc. makes to overall purchase of service policy. The percentage for FY 2023 is .000320.
- 3. Minimum and maximum dues:** The third principle is that of minimum and maximum dues. The minimum dues are \$2,500. There is not a maximum dues amount, however, once a member's dues exceed \$33,500 per year, any dues obligation beyond that amount will be calculated on a percentage of the differential between what their dues would be if there were no dues cap and the base amount of \$33,500 per year. Therefore, the 90/10 split does not apply precisely to each member.

ABH Dues Formula

$$[MH + SA \text{ Revenue} \times .001890] + [Other \text{ EOHHS} \times .000320] = FY2023Dues$$

Exceptions

- If dues < \$2,500 then it will be set at the minimum (\$2,500)
- If dues > \$33,500 then new dues = \$33,500 plus 15% of the difference between potential dues based on the Dues Formula and \$33,500

To determine your ABH dues assessment, fill in your revenue numbers below. Questions regarding these calculations should be directed to Ellen Caliendo, ABH Business Manager, at (508) 380-9887.

- 1) Total Operating Budget_____
- 2) Mental Health Revenue (do not include BH CP revenue or revenue derived from inpatient acute psychiatric beds licensed by DMH)

- 3) Substance Use Treatment Revenue (not including BH CP Revenue)

- 4) FY23 Behavioral Health Community Partner Revenue_____
(Report all FY23 budgeted BHCP Revenue, including DSRIP infrastructure funding, for your organization regardless of whether the funds flow directly to you as a BH CP and indirectly as a constituent of an LLC, as an affiliated partner, etc.)
- 5) Other FY23 EOHHS Contract Revenue_____
(non-Mental Health and Addiction Treatment revenue)

Please return this signed, completed application with a cover letter and attachments to:

Megan Socha, Member Engagement and Program Specialist
msocha@abhmass.org

Please indicate “Membership Application” in the subject header and use “read receipt”, if possible.

Membership is approved by a majority vote of the Board and current Association members. You will be notified of your membership status as soon as both votes have been taken. If you have any questions, please contact Megan Socha, Member Engagement and Program Specialist, at msocha@abhmass.org.

CHECKLIST OF REQUIRED ATTACHMENTS: *Please attach the following documents to this Application:*

1. List of Officers and Board Members
2. Most recent Audited Financial Statement
3. Schedule B (Statement of Revenues) from the most recent UFR

SIGNATURES

President, Board of Directors

Date

Chief Executive Officer

Date